

Active Duty (CAC Renewal)

CAC Card Renewal: Schedule appointment through the [RAPIDS ID Office Online](#) at least 120 days prior to your card expiration date. (Appointment availability is limited)

Expiring CACs: It is crucial for the active workforce to schedule an appointment as early as 120 days to 60 days once they receive the automatic notification of their CAC expiring.

Bring at least two (2) forms of unexpired ID in original form (i.e. US Passport, Driver's License, Military ID, Social Security Card, Birth Certificate, Voter's Registration Card, etc.).

If there are no available appointments, please stop by Customer Service 3 business days prior to CAC card expiration.

Active Duty (Mil-to-Mil)

If you are an Active Duty member and married another Active Duty member: Both military members must be present.

You will need to provide:

Original/Certified Marriage Certificate

Social Security Card

State/Government issued photo ID.

Update DEERS

Complete INFORMATION WORKSHEET (Provided by Customer Support) ____ If spouse is military fill out Joint Spouse intent AF Form 1048

If not assigned with spouse complete Join Spouse letter found on vMPF.

Update SGLI 8286 (Service member's Group Life Insurance Election and Certificate) and the FSGLI (Family Group Life Insurance)