



1 Oct 2020

Sir/Ma'am,

We hope this letter finds you in good health and minimally impacted by the pandemic. We are now accepting lot rental renewals for a six month period of 1 Oct 2020 thru 31 Mar 2021 or a 12 month period of 1 Oct 2020 thru 30 Sep 2021. Monthly fees remain \$35.00 for items not more than 24 feet in length and \$42.00 per month for items 25 feet or more. Length is defined as the longest points on each end of the item; for example, not the length of the boat on the trailer, but the length of the trailer including the tongue.

We apologize for the delayed notice and ask for your patience as we continue to return to normal operations. The due date for lot renewal is extended until 1 Nov 2020 and a late fee will not be applied for Oct. Renewals received on or after 15 Nov will incur a late fee, charged at \$2.00 per day from 1 Nov until the date of the renewal. Upon receipt of this letter, if you anticipate any issues please contact the ODR Accounts Manager, Mr. Luis Gonzalez to discuss.

The code will not be changed until 1 Nov. We highly encourage you to renew prior to that and we will email or call you with the new code on 1 Nov.

To complete your lot rental renewal and receive the new code we require a copy of current license and registration and the corresponding current registration on the license plate of the stored item. These items must be maintained for the duration of the rental. You will be notified if these items expire and given 30 calendar days to correct, after which the items will be towed at the owner's expense. Please ensure your contact information remains current with us. Updates to any of the aforementioned may be provided at any time by emailing [outdoorrecreationpafb@gmail.com](mailto:outdoorrecreationpafb@gmail.com) and we will return a confirmation of receipt and placement in our rental records.

Renters are required to maintain their lot in a presentable manner and the stored items in a roadworthy condition at all times. Loose items must be kept stored and/or secured, including weather covers. Only the items of record on the rental agreement are permitted to be stored. Other items may be considered abandoned and may be towed at the owner's expense.

Thank you for your patronage.

Respectfully,

//SIGNED/NLP/10Oct2020//

NAOMI PARISH, NF04

Deputy Chief, Community Services